record as requested by the student, the University will notify the student in writing of the decision and the student sright to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. Students have the right to provide written consent before the University discloses personally identifiable information PII from the student's record e cept to the e tent that FERPA authorizes disclosure of directory information without consent. The University discloses education records without a student's prior written consent under the FERPA e ception for disclosure to school officials with a legitimate educational interest:

A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, collection agent, degree conferral agent,

Student classification (year in school)

Program of study

Major(s) and minor(s)

Academic advisor

Inclusive dates of enrollment

Enrollment status (undergraduate or graduate programs, full-time or part-time)

Degrees earned

Awards received including academic honors

Most recent previous educational agency or institution attended

Participation in officially recognized activities and sports

Weight and height of athletic team members

Students may withhold Directory Information by notifying the Registrar in writing within the first two weeks of the academic semester the request is to become effective. A request form to withhold Director Information is available in the Registrar's Office The University assumes no liabilit for honoring a student's withholding of information.

6. As of January 3, 2012, the U.S. Department of Education's FERPA regulations expand the circumstances under which your education records and personally identifiable information (PII) contained in such records including your Social Security Number, grades, or other private may be accessed without your consent. First, the U.S. Comptroller General, the information U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities ("Federal and State Authorities") may allow access to your records and PII without your consent to any third party designated by a Federal or State Authority to evaluate a federal- or statesupported education program. The evaluation may relate to any program that is "principally engaged in the provision of education," such as early childhood education and job training, as well as any program that is administered by an education agency or institution. Second, Federal and State Authorities may allow access to your education records and PII without your consent to researchers performing certain types of studies, in certain cases even when we object to or do not request such research. Federal and State Authorities must obtain certain use-restriction and data security promises from the entities that they authorize to receive your PII, but the Authorities need not maintain direct control over such entities. In addition, in connection with Statewide Longitudinal Data Systems, State Authorities may collect, compile, permanently retain, and share without your consent PII from your education records, and they may track your participation in education and other programs by linking such PII to other personal information about you that they obtain from other Federal or State data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

Mount St. Joseph University Registrar Office 5701 Delhi Road Cincinnati, OH 45233-1670 Registrar@msj.edu